

**Agenda for  
Meeting 67 (Q4, 2019)**

Meeting Date: **December 9, 2019**  
Meeting Time: **6:30pm**

	Name	E-mail Address	Phone
*	<b>JH</b> – John Huang	<a href="mailto:jch22030@gmail.com">jch22030@gmail.com</a>	
*	<b>JV</b> - Jay Vanikar	<a href="mailto:jay.vanikar@gmail.com">jay.vanikar@gmail.com</a>	
*	<b>MP</b> – Marc Price	<a href="mailto:Marcsprice@yahoo.com">Marcsprice@yahoo.com</a>	
*	<b>SM</b> – Sunil Monga	<a href="mailto:Sunil@infogateway.com">Sunil@infogateway.com</a>	
*	<b>TR</b> – TOM ROTH-ROFFY	<a href="mailto:Trothroffy@gmail.com">Trothroffy@gmail.com</a>	

**Resolved Action Items:**

Responsibility	Discussion #	Description	Issued	Done
<b>ALL</b>	1.1	The HOA Board met by email and approved the 2020 budget. Assessments for 2020 remain at \$216 per home per quarter for non-pipestem homes, while pipestem homes will increase to 386.50 per home per quarter to account for impacts from the new reserve study.	<b>11/18/19</b>	<b>12/9/19</b>

Open Action Items:

Responsibility	Discussion #	Description	Issued	Due
TR, JH	2.1	Discuss and review status of community improvements pending Reserve study, and implications with expansion of Route 29 and possible sound wall.  Update 12/9/2019 – Tom will follow up with the consultant who had done the study on methodology and cost.	11/19/18	12/9/19

**New Agenda Items:**

<b>Responsibility</b>	<b>Discussion #</b>	<b>Description</b>	<b>Issued</b>	<b>Due</b>
		Update on financial status		
<b>TR</b>	3.1	Update 12/9/2019 – Tom provided the update on financial status. Everything seems to be on track. Tom will follow up with SFMC on the appropriate accounting of the Pipestem Snow Removal budget surplus. Tom will also clarify the increase in Trash Removal fee and will explore in formulating multiyear budget instead of doing the budget every year.	<b>12/9/19</b>	<b>12/9/19</b>
<b>ALL</b>	3.2	Review and approve new agreement with SFMC management company  Update 12/9/2019 - The proposed yearly increase in the fee is 3% instead of negotiable increase in the existing agreement. Tom will get the clarification on SFMC new agreement.	<b>12/9/19</b>	<b>12/9/19</b>
<b>ALL</b>	3.3	Election of officers for Board positions  Update 12/9/2019 – Jay Vanikar was unanimously elected as the Secretary and Sunil Monga was elected as the Board member of the HOA Board.	<b>12/9/19</b>	<b>12/9/19</b>
<b>ALL</b>	3.4	Issues / Questions / Walk-ons  Update 12/9/2019 – There were no Issues/Questions or Walk-ons.	<b>12/9/19</b>	<b>12/9/19</b>