

**Minutes for
Meeting 69 (Q2, 2020)**

Meeting Date: **June 22, 2020**
Meeting Time: **6:30pm**

	Name	E-mail Address	Phone
*	JH – John Huang	jch22030@gmail.com	
*	JV - Jay Vanikar	jay.vanikar@gmail.com	
*	MP – Marc Price	Marcsprice@yahoo.com	
*	SM – Sunil Monga	Sunil@infogateway.com	
*	TR – TOM ROTH-ROFFY	Trothroffy@gmail.com	

Resolved Action Items:

Responsibility	Discussion #	Description	Issued	Done
ALL	1.1	None		

Open Action Items:

Responsibility	Discussion #	Description	Issued	Due
TR, JH	2.1	<p>Discuss and review status of community improvements pending Reserve study, and implications with expansion of Route 29 and possible sound wall.</p> <p>Update 6/22/2020 – Tom and John recommend to close this item for now. We may still need to revisit this item in the future.</p>	11/19/18	6/22/20
TR	2.2	<p>Tom will follow up with SFMC on the appropriate accounting of the Pipestem Snow Removal budget surplus.</p> <p>Tom will also follow up with SFMC to clarify the increase in Trash Removal fee and to explore formulating a multiyear budget to account for implications such as those raised by the reserve study.</p> <p>Update 6/22/2020 – Tom reported that he sent an email on 6/16/20 to Leslie Wise of SFMC regarding the American Disposal service fee increase, and that Leslie explained the trash industry's situation and recommended planning for an increase in 5-10% range for 2020 in her email dated 6/17/20.</p>	12/9/19	6/22/20
TR	2.3	<p>The Board must review and approve new agreement with SFMC management company.</p> <p>In the latest proposal the management fee increases yearly by 3% instead of at a negotiable increase as per the existing agreement. Tom will speak with SFMC on this point to determine our arrangement before we agree to the new proposal.</p> <p>Update 6/22/2020 – Tom reported that he sent an email on 6/16/20 to Leslie Wise of SFMC regarding Clauses 4.3 (Renewal) and 7 (Fidelity Bond) in the new draft SFMC management agreement, and that the following responses had been received from SFMC:</p> <p>a. SFMC had agreed to change the language in the management contract to read “3% or as negotiated” based on Leslie Wise's email dated 6/17/20.</p> <p>b. SFMC emailed us the current Certificate of Insurance for the HOA on 6/17/20. It includes a \$60,000 fidelity bond as part of the policy.</p>	12/9/19	6/22/20

New Agenda Items:

Responsibility	Discussion #	Description	Issued	Due
TR, ALL	3.1	Update on financial status	6/22/20	6/22/20
ALL	3.2	Issues / Questions / Walk-ons	6/22/20	6/22/20