

**Minutes for
Meeting 52 (Q1, 2016)**

<p>Meeting Date: March 7, 2016 Meeting Time: 6:30pm</p>
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	Name	E-mail Address	Phone
*	CM – Cathy Moortgat	Cmoortgat@gmail.com	
*	MP – Marc Price	Marcsprice@yahoo.com	
*	SM – Sunil Monga	Sunil@infogateway.com	
	TR – Tom Roth-Roffy	Trothroffy@gmail.com	
*	JH – John Huang	chuang2@cox.net	

Resolved Action Items:

Responsibility	Discussion #	Description	Issued	Done
TR	1.1	Tom (treasurer) to review, sign, and return the draft audit for Estates at Fairfax to SFMC. <i>Update 3/7/16 – Tom signed the draft audit and sent it to SFMC.</i>	1Q2016	1Q2016

Open Action Items:

Responsibility	Discussion #	Description	Issued	Due
		<p>Neighborhood Watch update.</p> <p>Update 4/15/13 – There is no update on the Neighborhood Watch signs. John will seek an update and report current status.</p> <p>Update 6/3/2013 – Officer indicates he will get us the other sign as soon as he gets one.</p> <p>Update 11/25/13 – John contacted VDOT about the guidelines for locating/installing Neighborhood Watch signs. VDOT said they can't comment because our community is still not off the bond. The board decided to address the issue after our community gets off the bond.</p>		
JH	2.1	<p>Update 10/6/14 – Discuss with Board of Directors how we wish to proceed, following termination of bond status.</p> <p>Update 11/24/14 – To be completed Spring 2015</p> <p>Update 6/8/15 – Verify bond status is terminated. Once this is confirmed, we will revisit putting up the signs in Spring 2016.</p> <p>Update 3/7/16 – Confirm new status and complete putting up Neighborhood Watch signs.</p> <p>Update 3/7/16 – Marc will address the issue in annual meeting as someone has to be a coordinator for the neighborhood watch program.</p>	4/15/13	2Q2016

New Agenda Items:

Responsibility	Discussion #	Description	Issued	Due
ALL	3.1	Request the ARB to perform a neighborhood walkthrough during the Spring. <i>Update 3/7/16 – Marc will check with ARB.</i>	3/7/16	2Q2016
ALL	3.2	Review community financial status. <i>Update 3/7/16 – Tom will provide the status in next board meeting.</i>	3/7/16	3/7/16
ALL	3.3	Schedule Q2 2016 Board meeting. Monday June 6, 2016 proposed. <i>Update 3/7/16 – The board agreed to reschedule the next meeting to June 13, 2016.</i>	3/7/16	2Q2016