

**Meeting Minutes for
Meeting 72 (Q1, 2021)**

Meeting Date: March 8, 2021 Meeting Time: 6:30pm

	Name	E-mail Address	Phone
*	JH – John Huang	jch22030@gmail.com	
Absent	JV - Jay Vanikar	jay.vanikar@gmail.com	
*	MP – Marc Price	Marcsprice@yahoo.com	
*	SM – Sunil Monga	Sunil@infogateway.com	
*	TR – Tom Roth-Roffy	Trothroffy@gmail.com	

Resolved Action Items:

Responsibility	Discussion #	Description	Issued	Done
ALL	1.1	Elected Officer positions for the HOA Board . Updated positions for 2021: MP president, JH vice president, TR treasurer, SM secretary, JV board member	11/13/20	11/13/20
ALL	1.2	2021 Budget approved and finalized	11/13/20	11/13/20
ALL	1.3	Tax only service (no audit) approved and finalized for 2021	1/26/21	1/26/21

Open Action Items:

Responsibility	Discussion #	Description	Issued	Due
JH	2.1	Landscaping: dead tree removal and pruning service John to confirm work can be done with landscaping vendor and SFMC. Work to proceed in common area. Update 3/8/21 – John confirmed that the work will be done next Thursday (3/11).	11/13/20	3/8/21
JH	2.2	Landscaping bid for 2022 Update 3/8/21 - John will follow up with SFMC on adjusting landscaping costs as we now have fewer trees and smaller lawn area due to grown-up trees, and exploring competitive bids for landscaping in 2022.	3/8/21	9/31/21

New Agenda Items:

MP	3.1	<p>Virginia General Assembly has approved virtual meetings indefinitely. Meetings will be held by zoom on an ongoing basis if the Board approves.</p> <p>Update 3/8/21 – The HOA Board discussed and approved virtual meetings until further notice.</p> <p>Guidelines approved include:</p> <p>We will continue to schedule meetings once a quarter, and we will continue to publish the minutes of each meeting on the Estates at Fairfax HOA website.</p> <p>All HOA resident are welcome to attend our virtual meetings as an observer. If interested please email us at HOABoard@estatesatfairfax.com, and we will provide the zoom link for observers.</p> <p>The meeting schedule will include our annual meeting, which we will provide as a zoom link to all HOA members.</p>	3/8/21	3/8/21
MP	3.2	<p>Solicit help from ARB for Spring walkthrough.</p> <p>Update 3/8/21 – Marc will request ARB to perform a spring walkthrough to identify any ARB violations that require citation.</p>	3/8/21	3/8/21
TR	3.3	<p>Review current HOA/community financial status</p> <p>Update 3/8/21 – Tom provided the review of the current financial status. We remain on budget. A small number of homes are delinquent with HOA dues.</p> <p>We will have to account for the tree removal service just performed as an operating expense.</p> <p>We will revisit discussion of budgeting and funding for a possible community sign in our next meeting.</p>	3/8/21	3/8/21
ALL	3.4	<p>Updates on Route 29 construction, Elderly care facility, Fairfax county park general maintenance, others</p> <p>Update 3/8/21 – Fairfax County cleared a large dead tree from the trail behind Knight Arch Court.</p>	3/8/21	3/8/21
ALL	3.5	<p>Next proposed HOA Board meeting June 7, 6:30pm</p>	3/8/21	6/7/21