

**Meeting Minutes for  
Meeting 56 (Q1, 2017)**

Meeting Date: **March 20, 2017**  
Meeting Time: **6:30pm**

Name		E-mail Address	Phone
*	<b>JH</b> – John Huang	<a href="mailto:chuang2@cox.net">chuang2@cox.net</a>	
	<b>SM</b> – Sunil Monga	<a href="mailto:Sunil@infogateway.com">Sunil@infogateway.com</a>	
*	<b>MP</b> – Marc Price	<a href="mailto:Marcsprice@yahoo.com">Marcsprice@yahoo.com</a>	
*	<b>TR</b> – Tom Roth-Roffy	<a href="mailto:Trothroffy@gmail.com">Trothroffy@gmail.com</a>	

**Resolved Action Items:**

Responsibility	Discussion #	Description	Issued	Done
<b>ALL</b>	1.1	No new resolved actions items since the last meeting.	<b>3/20/17</b>	<b>3/20/17</b>

**Open Action Items:**

<b>Responsibility</b>	<b>Discussion #</b>	<b>Description</b>	<b>Issued</b>	<b>Due</b>
<b>ALL</b>	2.1	No open actions items from the last meeting.	<b>3/20/17</b>	<b>3/20/17</b>

New Agenda Items:

Responsibility	Discussion #	Description	Issued	Due
TR	3.1	<p>Review and approve 2016 audit report.</p> <p><b>Update 3/20/17: Treasurer to sign and return draft audit. Notation to review amount of operating reserve at the end of 2017 and move excess funds to replacement reserve. Also, for 2018 it is recommended we perform new reserve studies both for the pipestem and for the general neighborhood, including the bus shelter and the wooden fence on common property adjacent to Lee Hwy.</b></p>	3/20/17	3/20/17
TR	3.2	<p>Review current financial status.</p> <p><b>Update 3/20/17: Neighborhood finances are in good shape, as are pipestem finances with a light snow season.</b></p>	3/20/17	3/20/17
MP	3.3	<p>Request ARB to perform a Spring walk-through of the neighborhood.</p> <p><b>Update 3/20/17: ARB to perform a new walkthrough and report violations prior to Q2 meeting.</b></p>	3/20/17	3/20/17
ALL	3.4	<p>Schedule next board of directors meeting for Q2 2017.</p> <p><b>Update 3/20/17: June 5, 2017 proposed for next meeting.</b></p>	3/20/17	3/20/17
ALL	3.5	<p>Walk-ons</p> <p><b>None</b></p>	3/20/17	3/20/17